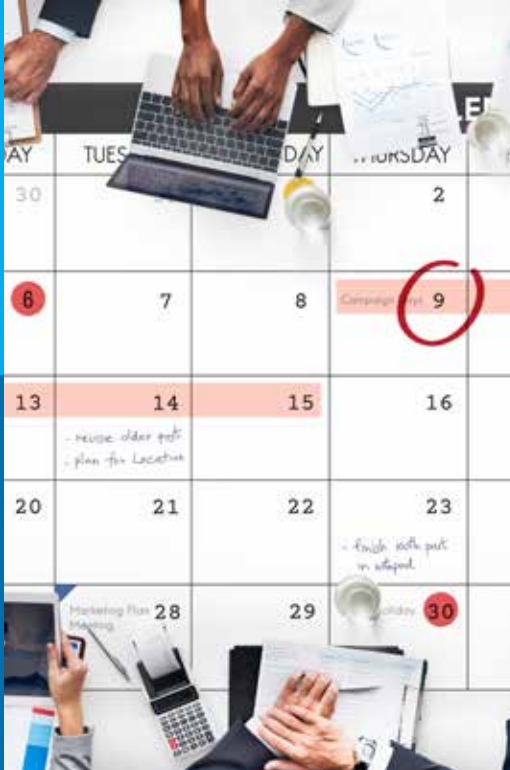


OCTOBER

DISTANCE LEARNING

OCTOBER
04 3HRS
DEALING WITH
WORKPLACE
GRIEVANCES



OCTOBER
25 3HRS
BASIC LABOUR
RELATIONS - LRA &
BCEA

OCTOBER
07 3HRS
INCAPACITY, POOR
PERFORMANCE & ILL-
HEALTH

OCTOBER
28 3HRS
CONFLICT
MANAGEMENT IN THE
WORKPLACE

OCTOBER
14 6HRS
INITIATING & CHAIRING
DISCIPLINARY
HEARINGS

OCTOBER
21 9HRS
CROSS EXAMINATION
SKILLS



Online Sessions

The training courses are presented live in modules of three sessions of approximately one hour. Although most training courses consist of one module, the more comprehensive courses consist of up to four modules. These modules are presented in consecutive morning and afternoon sessions and includes a question and answer session.

NOVEMBER

DISTANCE LEARNING

NOVEMBER
01 3HRS
PROTECTION
OF PERSONAL
INFORMATION ACT



NOVEMBER
22 3HRS
GUIDE TO
EMPLOYMENT EQUITY

NOVEMBER
04+05 9HRS
CONDUCTING
CONCILIATIONS &
ARBITRATIONS IN
THE CCMA

NOVEMBER
08 3HRS
MANAGING
WORKPLACE
DISCIPLINE

NOVEMBER
25 3HRS
MANAGING DAY TO
DAY HR

NOVEMBER
11 3HRS
INVESTIGATING
& CHARGING IN
DISCIPLINARY
HEARINGS

NOVEMBER
29 3HRS
GUIDE TO
RETRENCHMENTS



DECEMBER

DISTANCE LEARNING

DECEMBER
02 6HRS
INITIATING
& CHAIRING
DISCIPLINARY
HEARINGS



DECEMBER
06 3HRS
INCAPACITY, POOR
PERFORMANCE & ILL-
HEALTH

DECEMBER
09 3HRS
BASIC LABOUR
RELATIONS - LRA &
BCEA

